

DD / S E R I S T R Y

FILE

Training 6

MEMORANDUM FOR: Executive Director-Comptroller

SUBJECT : Invitation to Speak to Intelligence
Review (11)

1. This memorandum suggests action on the part of the Executive Director-Comptroller; this action is contained in paragraph 3.

2. The eleventh running of the Intelligence Review Course, which is offered twice each year to middle and senior-level Agency employees who have had a considerable number of years in the Agency, will be held from 28 October through 10 November at 1000 Glebe Road. The course, with an enrollment limited to approximately 40, affords such employees an opportunity to secure an up-to-date review of developments and problems arising both in the Agency and in the intelligence community. Senior officials appear as guest speakers to discuss likely future as well as current developments.

3. As you know it has been customary for the Executive Director to address the class, usually early in its running. I therefore wish to invite you to make a presentation, if possible on Friday, 29 October, but subject to your personal convenience.

MATTHEW BAIRD
Director of Training

CONCUR:

SignedDeputy Director for Support

29 SEP 1965

Date

Distribution:

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TRANSMITTAL SLIP		DATE 24 September 1965
TO: Mr. Banner <i>SB</i> (via Mr. Warfield) <i>W</i>		
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REMARKS: Recommend your signature. <i>VT</i> VRT		
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FORM NO. 241
1 FEB 55REPLACES FORM 36-8
WHICH MAY BE USED.

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